

City of Seattle
Civil Service Commission
March 17, 2010

APPROVED JUNE 16, 2010

Call to Order: Commission Chair Steven Jewell called the regular meeting to order at 9:30 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commissioner Ellis H. Casson

Commissioner Gregg Hirakawa

Glenda Graham-Walton, Executive Director

Teresa Jacobs, Administrative Staff Assistant

Gary Smith, Assistant City Attorney

- **PUBLIC COMMENT**

Bradley Combs signed up to speak/ask questions about his appeal Combs v. Personnel

ACTION ITEMS

1. Approval of Minutes:

Approval of February 17, 2010 Meeting Minutes: The Commission reviewed the February 17, 2010 minutes. Commissioner Hirakawa moved to accept the minutes as written. Commissioner Casson seconded the motion. The motion passed and the minutes were adopted as written.

2. Review Monthly Case Status Report & Appeal-New, Review & Update:

The Commission reviewed the monthly case status report.

Executive Session: The Commission went into Executive Session at 9:40 a.m. to discuss the Cunningham, Taylor, Smith and Combs appeals. The Executive Session ended at 10:35 a.m.

- **Review: Cunningham v. Parks** Mr. Cunningham filed an appeal with the Commission regarding suspension. The appeal was delegated to the Office of the Hearing Examiner. The Hearing Examiner issued a Findings of Fact and Decision; neither party filed a Petition for Review. Commissioner Hirakawa was the Reviewing Officer. The Commission will postpone the decision until the next meeting in April to allow the Reviewing Officer more time to review the issue further.
- **Update: Tucker v. City Light:** Mr. Tucker submitted an appeal to the Commission after exhausting the Internal Grievance process. The appeal has been delegated to the Office of the Hearing Examiner.
- **New: Hemmelgarn v. Fleets:** The Commission reviewed the new appeal and will assign to a Hearing Officer.

- **New: Taylor v. City Light:** The Commission reviewed the new appeal filed regarding Performance Evaluation and violations of City Personnel Rule 1.5 and will assign to a Hearing Officer.
- **New: Smith v. City Light:** The Commission reviewed the new appeal regarding demotion/salary reduction. Commissioner Hirakawa moved to refer the appeal to the Office of the Hearing Examiner. Commissioner Casson seconded the motion. The motion passed.
- **Review: Combs v. City Light:** Mr. Combs addressed the Commission regarding his appeal. Commissioner Casson moved to send a letter to the Personnel department giving fourteen days to respond to Mr. Combs appeal. Commissioner Hirakawa seconded the motion. The motion passed.

DISCUSSION ITEMS

3. **Monthly Summit (Budget Report):** The Executive Director reported to the Commission that the budget is on target for March.
 4. **Continuation of Discussion of 2/10 Special Meeting:**
 - The Executive Director notified the Commission that an anonymous letter was sent to the Commission office regarding “staffing plans.”
 - Commission staff will summarize issues and actions of the Commission regarding the public comment that was presented at the 2/10 special meeting and later post and update them on the Commission’s web site.
 5. **Personnel Rule 1.4.3 Internal Grievance Procedure, Step 3 v. SMC 4.04.260:**
The Commission discussed and it does not see any inconsistency between the Code and the Commission Rule.
 6. **Old/New Business:** No Old/New Business
 7. **Other:** Publicola Article
- **Adjourn: The meeting adjourned at 11:05 a.m.**

Respectfully Submitted:

/s/ Teresa R. Jacobs 6/16/10

Teresa R. Jacobs
Administrative Staff Assistant

Approved by:

/s/ Steven A. Jewell 6/16/10

Steven A. Jewell
Commission Chair

Date